



St. George's Central CE Nursery (Lancaster Avenue)

Safety Policy

The safety of young children is of paramount importance. In order to ensure the safety of both, children and adults, we will ensure that:

- An annual risk assessment of the indoors and outdoors will take place from the "child's eye" view.
- A named member of staff will take responsibility for Health & Safety.
- All children are supervised by adults at all times and will always be within sight of an adult.
- An accident book is available for the reporting of accidents and incidents.
- Regular safety monitoring will include checking of the accident and incident record.
- All adults are aware of the systems in place for children's arrival and departure and an adult will be at the door during these periods.
- Children will leave the nursery only with authorised adults. Adults authorised to collect children should be listed on the child's enrolment form.
- Safety checks on premises, both outdoor and indoors, are made before every session.
- The outdoor area is securely fenced.
- Equipment is checked regularly and any dangerous items repaired or discarded.
- The layout and space ratios allow children and adults to move safely and freely between activities.
- Fire doors are never obstructed.
- Heaters are adequately guarded.
- All dangerous materials, including medicines and cleaning materials, are stored out of reach of children.
- Hot drinks must not be consumed in the 2/3 year old or 3/4 year old rooms.
- Fire drills are held at least twice a term.
- A register of both adults and children is completed as people arrive and depart so that a complete record of all those present is available in any emergency.
- Nursery has a no smoking policy (including electronic cigarettes).
- A correctly stocked first aid box is available at all times.
- Fire extinguishers are checked annually and staff know how to use them.
- Whenever children are on the premises at least two adults are present.
- Large equipment is erected with care and checked regularly.
- Activities such as cooking, woodwork and energetic play receive close supervision.
- On outings, the adult: child ratio will be at least one to four (dependent on age and need of children).
- If a small group goes out, there will be sufficient adults to maintain appropriate ratios for staff and children remaining on the premises.
- Equipment offered to children is developmentally appropriate, recognising that materials suitable for an older child may pose a risk to younger/less mature children.
- The premises are checked at the end of a session.

Developed by: Mr M Grogan/Ms S Naughton

Gloria Taylor

Chair of Governors

Date: September 2017

M. Grogan

Headteacher

Date: September 2017

S. Naughton

Nursery Manager

Date: September 2017

'Never settle for less than your best'